

# AmerisourceBergen

## How to obtain a Global Location Number (GLN)

### This guide contains:

- GLN getting started quick guide
- Single GLN checkout instructions
- Multiple GLN checkout instructions

### Getting started quick guide

Start tracking your products' locations through the supply chain for maximum visibility with GS1 Global Location Numbers (GLN) and maintain compliance with DSCSA requirements effective November 27, 2023. For a summary of options available, please refer to the [GS1 quick start guide](#). To obtain a GLN, please visit [Get a Global Location Number \(GLN\) \(gs1us.org\)](#).

The checkout process on GS1 to obtain a GLN has 3 simple steps:

1. Select a Global Location Number or GS1 Company Prefix and add them to your cart
2. Provide your company and contact information
3. Pay ([here is our W-9 form](#))

After you complete the checkout process, you will receive a welcome email from GS1 US. It will include all the information you need to get started, including access to myGS1 US- your online member center to view your GLN.

Before trying to obtain a GLN, you will want to determine the type of location(s) you are identifying and how many GLNs you will need. If you are only identifying a single location or a few locations, you can purchase individual GLNs as needed. Please follow the single GLN checkout instructions below. If you are identifying multiple locations, you will need to license a GS1 company prefix. Please follow the multiple GLN checkout instructions below.

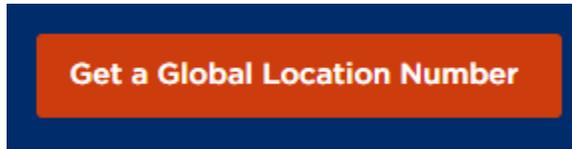
1-10 locations	Use single GLN checkout instructions
More than 10 locations	Use multiple GLNs checkout instructions

For additional assistance and specific GLN related questions please reach out to [gs1usdscsa@gs1us.org](mailto:gs1usdscsa@gs1us.org) and the GS1 team will work with you to answer any questions you may have.

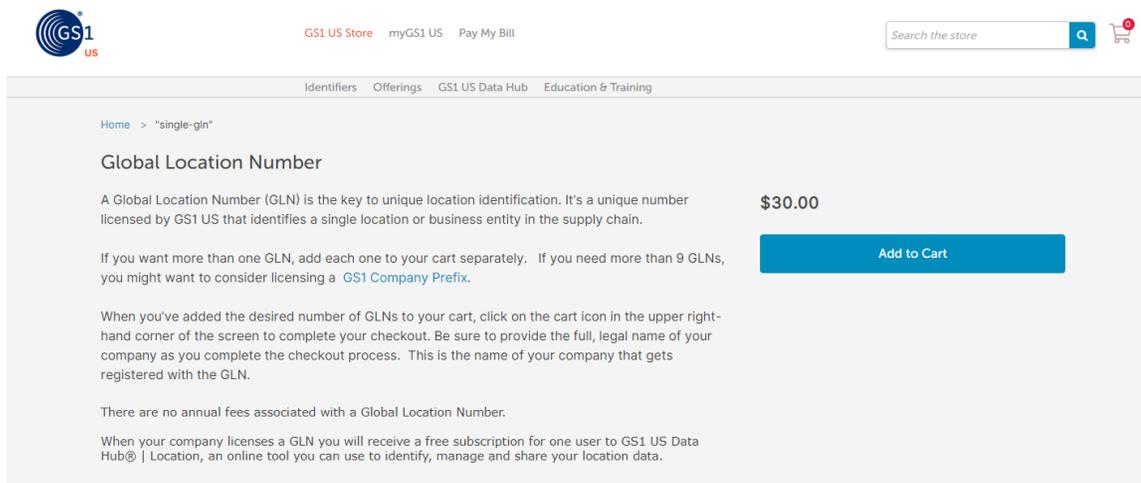
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## Single GLN checkout instructions

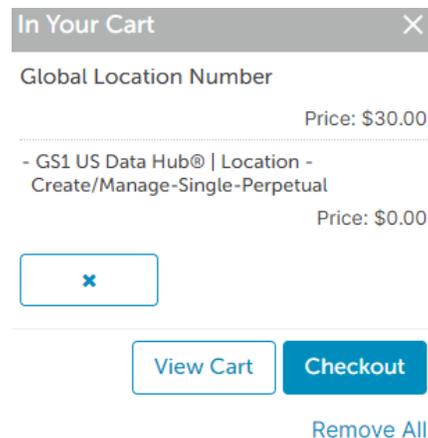
1. Please visit [Get a Global Location Number \(GLN\) \(gs1us.org\)](http://gs1us.org)
2. Click on 'Get a Global Location Number'



3. You will be directed to a single GLN page.



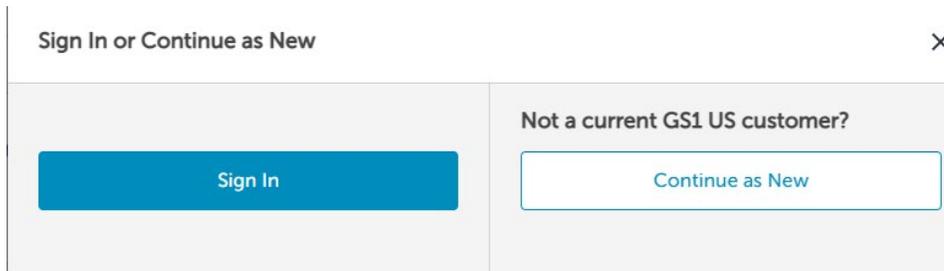
4. Click on the 'add to cart' button on the right of the screen.
5. You will see a pop up 'in your cart' to view your cart to checkout.



6. Once you have reviewed your cart and determined the appropriate quantity for your order, please continue to checkout.

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7. When you are ready to checkout, a pop up will appear 'Sign In or Continue as New'. If you already have a GLN account, continue to 'sign in'. If you are new and do not have a GS1 account, please 'continue as new' to create an account.



8. Once you sign in or create a new account, complete the checkout process by clicking 'confirm order' and follow the prompts for payment and order completion.
9. After you complete the checkout process, you will receive a welcome email from GS1 US. It will include all the information you need to get started, including access to myGS1 US—your online member center.

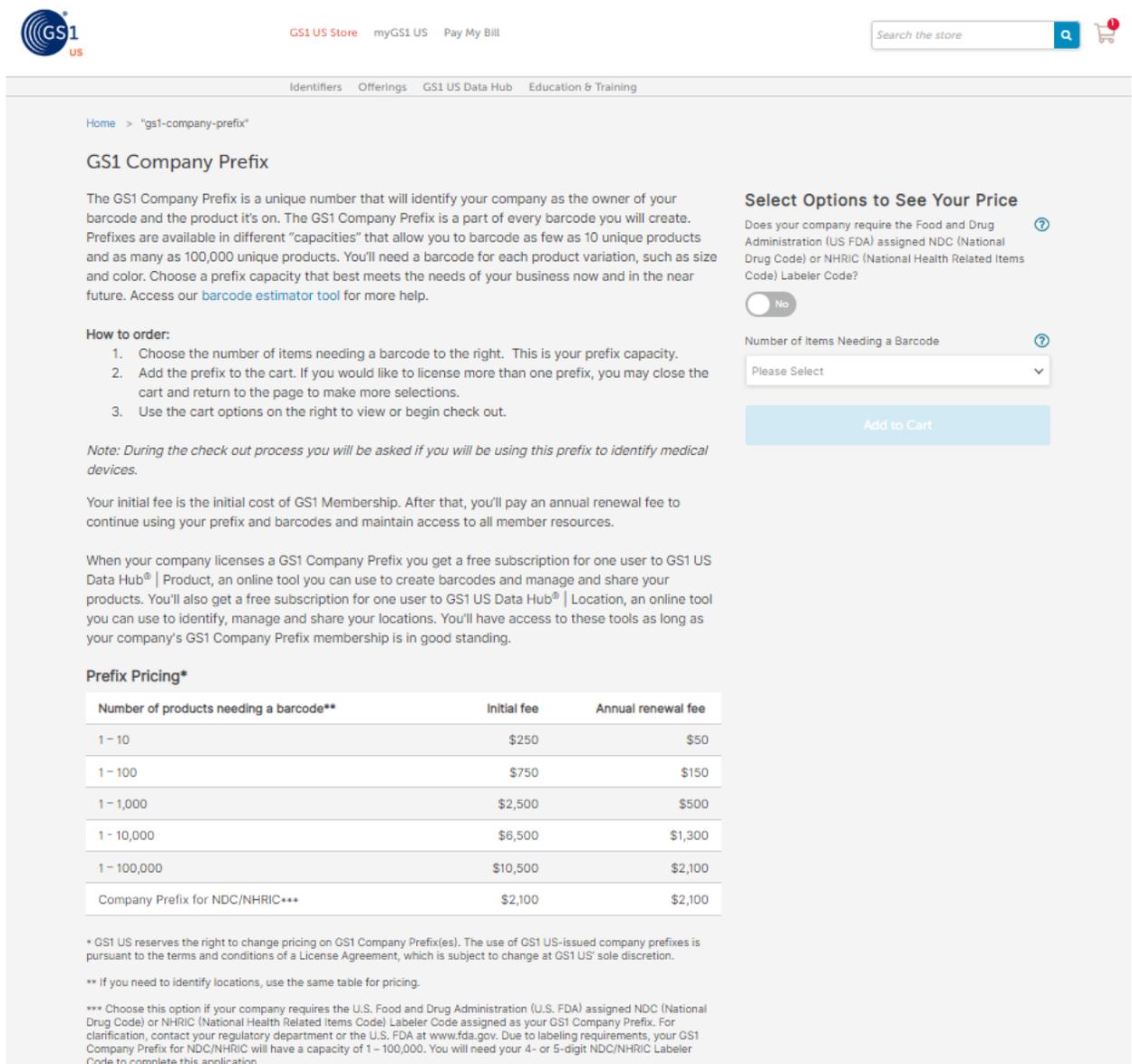
For additional assistance and specific GLN related questions please reach out to [gs1usdscsa@gs1us.org](mailto:gs1usdscsa@gs1us.org) and the GS1 team will work with you to answer any questions you may have.

## Multiple GLN checkout instructions

1. Please visit [Get a Global Location Number \(GLN\) \(gs1us.org\)](https://gs1us.org)
2. Click on 'Get a GS1 Company Prefix'



3. You will be directed to a GS1 Company Prefix page.



The screenshot shows the GS1 US website interface. At the top, there is a navigation bar with the GS1 US logo, links for 'GS1 US Store', 'myGS1 US', and 'Pay My Bill', a search bar, and a shopping cart icon. Below the navigation bar, there are tabs for 'Identifiers', 'Offerings', 'GS1 US Data Hub', and 'Education & Training'. The main content area is titled 'GS1 Company Prefix' and includes a breadcrumb trail 'Home > "gs1-company-prefix"'. The page contains a detailed description of the GS1 Company Prefix, a 'How to order' section with three steps, a 'Note' about medical devices, a section on initial and annual fees, and a 'Prefix Pricing\*' table. On the right side, there is a 'Select Options to See Your Price' section with a radio button for 'No' and a dropdown menu for 'Number of Items Needing a Barcode' set to 'Please Select'. An 'Add to Cart' button is located at the bottom of this section.

**GS1 Company Prefix**

The GS1 Company Prefix is a unique number that will identify your company as the owner of your barcode and the product it's on. The GS1 Company Prefix is a part of every barcode you will create. Prefixes are available in different "capacities" that allow you to barcode as few as 10 unique products and as many as 100,000 unique products. You'll need a barcode for each product variation, such as size and color. Choose a prefix capacity that best meets the needs of your business now and in the near future. Access our [barcode estimator tool](#) for more help.

**How to order:**

1. Choose the number of items needing a barcode to the right. This is your prefix capacity.
2. Add the prefix to the cart. If you would like to license more than one prefix, you may close the cart and return to the page to make more selections.
3. Use the cart options on the right to view or begin check out.

*Note: During the check out process you will be asked if you will be using this prefix to identify medical devices.*

Your initial fee is the initial cost of GS1 Membership. After that, you'll pay an annual renewal fee to continue using your prefix and barcodes and maintain access to all member resources.

When your company licenses a GS1 Company Prefix you get a free subscription for one user to GS1 US Data Hub® | Product, an online tool you can use to create barcodes and manage and share your products. You'll also get a free subscription for one user to GS1 US Data Hub® | Location, an online tool you can use to identify, manage and share your locations. You'll have access to these tools as long as your company's GS1 Company Prefix membership is in good standing.

**Prefix Pricing\***

Number of products needing a barcode**	Initial fee	Annual renewal fee
1 - 10	\$250	\$50
1 - 100	\$750	\$150
1 - 1,000	\$2,500	\$500
1 - 10,000	\$6,500	\$1,300
1 - 100,000	\$10,500	\$2,100
Company Prefix for NDC/NHRIC***	\$2,100	\$2,100

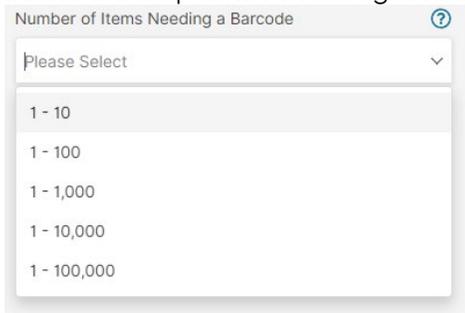
\* GS1 US reserves the right to change pricing on GS1 Company Prefix(es). The use of GS1 US-issued company prefixes is pursuant to the terms and conditions of a License Agreement, which is subject to change at GS1 US' sole discretion.

\*\* If you need to identify locations, use the same table for pricing.

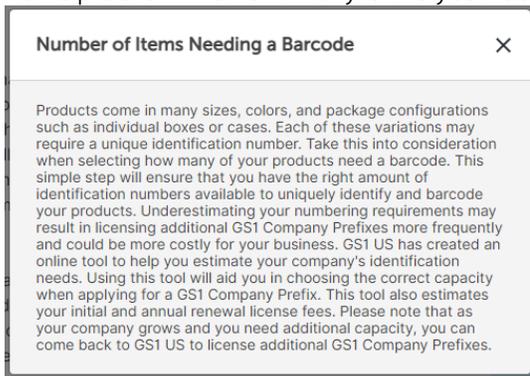
\*\*\* Choose this option if your company requires the U.S. Food and Drug Administration (U.S. FDA) assigned NDC (National Drug Code) or NHRIC (National Health Related Items Code) Labeler Code assigned as your GS1 Company Prefix. For clarification, contact your regulatory department or the U.S. FDA at [www.fda.gov](http://www.fda.gov). Due to labeling requirements, your GS1 Company Prefix for NDC/NHRIC will have a capacity of 1 - 100,000. You will need your 4- or 5-digit NDC/NHRIC Labeler Code to complete this application.

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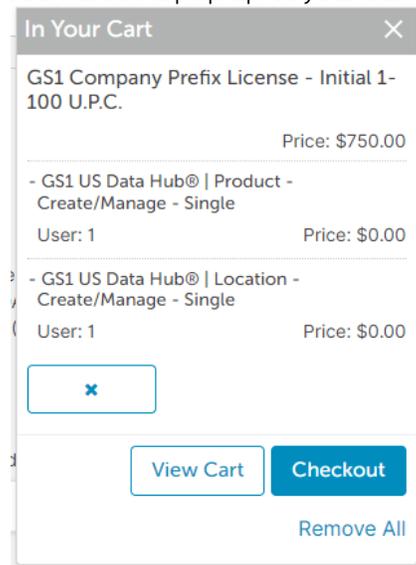
4. Select the drop down on the right to determine how many GLNs you may need.



5. To help determine how many GLNs you need, please refer to the question mark pop up below.



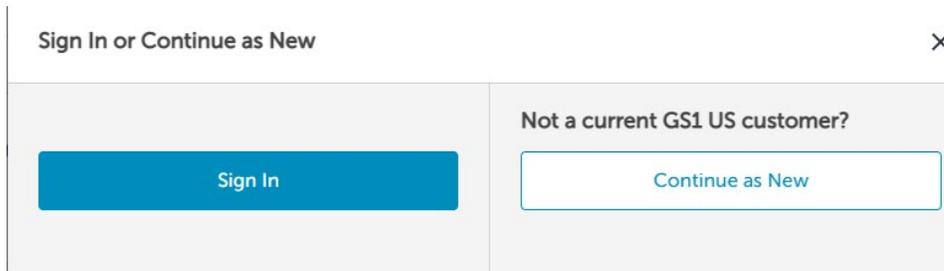
6. Once you identify and select the appropriate quantity from Click on the 'add to cart' button on the right of the screen.
7. You will see a pop up 'in your cart' to view your cart to checkout.



8. Once you have reviewed your cart and determined the appropriate quantity for your order, please continue to checkout.

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9. When you are ready to checkout, a pop up will appear 'Sign In or Continue as New'. If you already have a GLN account, continue to 'sign in'. If you are new and do not have a GS1 account, please 'continue as new' to create an account.



The image shows a pop-up dialog box titled "Sign In or Continue as New" with a close button (X) in the top right corner. The dialog is split into two columns. The left column contains a solid blue button labeled "Sign In". The right column has the heading "Not a current GS1 US customer?" and a white button with a blue border labeled "Continue as New".

10. Once you sign in or create a new account, complete the checkout process by clicking 'confirm order' and follow the prompts for payment and order completion.
11. After you complete the checkout process, you will receive a welcome email from GS1 US. It will include all the information you need to get started, including access to myGS1 US—your online member center.

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